



**Post-Tenure Dossier Contents  
Associate Professors and Professors**

| <b>File name in Post-Tenure Faculty Review - Interfolio</b>             | <b>Dossier Attachments – Documents to Upload</b>   |
|---|--|
| 01_Overview Document  | Post-tenure review overview document which includes instructional, research and creative activity, and service statements, use template provided.                                      |
| 02_CV   | CV<br><br>Most <i>current</i> CV on the day you submit your dossier.   |
| 03_Annual Assignments   | Annual assignments for the five-year review period.  |
| 04_Sabbatical Report  | Final report of sabbatical activities if one was taken during the review period.<br><br>If you did not take a sabbatical during the review period, upload a blank page indicating N/A. |
| 05_Annual Evaluations   | Annual Evaluations for the five-year review period.<br><br>Complete and signed final versions.   |
| 06_College Criteria   | Current <i>approved</i> college criteria are available at: <a href="#">Promotion and Tenure Criteria</a> .   |
| 07_Department Criteria  | Current <i>approved</i> department criteria (must be marked approved by Faculty Excellence) are available at: <a href="#">Promotion and Tenure Criteria</a>                            |
| 08_Annual Evaluation Standards and Procedures                           | Current <i>approved</i> AESPs (must be marked approved by Faculty Excellence) are available at: <a href="#">Annual Evaluation Standards and Procedures</a>                             |
| 09_UCF 3.015 Promotion and Tenure of Tenured and Tenure-earning Faculty | Webpage link is provided.  |
| Student Perceptions of Instruction                                      | The Vita automatically pulls in Student Perceptions of Instruction for all courses taught during the five-year review period (including comments).                                     |



**Faculty Review and Optional Response to Chair Assessment and Dean Evaluation**

Faculty should refer to the post-tenure review schedule for the anticipated date for review and optional response of the chair assessment and dean evaluation.

| <b>File name in Post-Tenure Faculty Review - Interfolio</b> | <b>Dossier Attachments – PDF Documents to upload</b>  |
|---|---|
| Faculty Response – Chair/Director and Dean                  | Faculty will have a period of ten business days to review and submit optional response to the chair's assessment and dean's evaluation. |