



NON-UNIT FACULTY PERFORMANCE REVIEW
Version I

Each section below shall be completed by the non-unit faculty member's immediate supervisor. If an area is not applicable, please list N/A. The immediate supervisor should discuss the appraisal with the unit head who may suggest changes to the original content. Once the immediate supervisor and unit head have agreed to and signed the final evaluation, the immediate supervisor shall arrange to discuss the completed appraisal with the non-unit faculty member. The non-unit faculty member may make appropriate written comments in the final section. A copy of the non-unit faculty member's annual report shall accompany this evaluation. Additional pages may be used if necessary.

Name

EmplID

Unit/Area

Appraisal Period

to

Agreed Upon Goals/Objectives: Briefly summarize personal (administration, instruction, research, and service) and unit (objectives, goals, deliverables, and initiatives) accomplishments for the current review period.



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Areas of Strength: Briefly describe areas where the individual excelled during the review period. Ratings of “Outstanding” require documentation.

Areas for Improvement: Identify areas of weakness and/or changes in expectations due to new initiatives. Recommend remedial measures as appropriate. “Conditional” or “Unsatisfactory” ratings require documentation.



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Future Goals and Objectives: Briefly describe activities planned for the next review period, or attach individual annual report containing that information.

Overall Performance Evaluation:

Supervisor Signature

Unit Head Signature

Faculty Signature

Faculty Member Comments: