



# Faculty Excellence

UNIVERSITY OF CENTRAL FLORIDA

## Hire with Tenure Credit Form

Name:

Employee ID:

Job Title:

Administrative Title (if app.):

College:

Anticipated Hire Date:

Tenure Home Unit:

Please attach a brief memo that outlines the rationale for hiring this candidate with tenure credit.

It is our recommendation that

receive

years of tenure credit upon hire.

Department Chair/School Director Signature

Dean Signature

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**FOR PERSONNEL ADMINISTRATION USE ONLY:**

Approved

years of tenure credit

Not Approved

Provost/Provost Designee Signature

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Per UCF Regulation 3.015, faculty members may request in writing to rescind tenure credit. Please see [Tenure Clock Adjustment Form](#) for recensions.

Submit completed form, soft offer letter and CV via email to Personnel Administration at [acadadm@ucf.edu](mailto:acadadm@ucf.edu) for pre-review and approval prior to extending an unofficial offer to the prospective candidate. Please be sure to include this form with the hiring documentation.