

BOLDED & UNDERLINED DATES ARE HARD DEADLINES

If you have questions about the schedule, please contact Interfolio@ucf.edu



**Faculty
Excellence**

**2025-26 Tenured, Tenure-earning, and Non-tenure Earning,
Clinical, and Research, Assistant Professors and Associate Professors
Promotion & Tenure Schedule**

Date	TASK
Monday, March 3 Interfolio Available	Candidates may access Interfolio to begin entering external review materials and dossier development. Dossier requirements are available at: Faculty Excellence: Promotion - Assistant and Associate Professors .
Check with your college for deadlines.	Candidates submit external review materials.
Check with your college for deadlines.	Department Chair/School Director: <ol style="list-style-type: none">1. Confirm candidate choice to view external review letters.2. Contact external reviewers for commitment.3. Send external review requests through Interfolio.
<u>Wednesday, August 13</u> <u>HARD DEADLINE</u>	Candidate submits: Dossier
Thursday, August 14 - <u>Wednesday, August 20</u>	Department Chair/School Director certifies dossier contents.
Thursday, August 21 - <u>Thursday, September 4</u> <i>(Holiday September 1)</i>	Department Committee reviews dossier and submits recommendation.
Friday, September 5 – <u>Tuesday, September 9</u>	Department Chair/School Director reviews department/unit committee evaluation and shares by close of business with the candidate.
Wednesday, September 10 - <u>Wednesday, September 17</u>	Candidate reviews department/school committee recommendation and may submit optional response.

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Thursday, September 18 - <u>Thursday, September 25</u>	Department Chair/School Director reviews dossier and submits recommendation and shares by close of business with the candidate.
Date	TASK
Friday, September 26 - <u>Friday, October 03</u>	Candidate reviews department chair/school director recommendation and may submit optional response.
Monday, October 06 - <u>Friday, October 24</u>	College Committee reviews dossier and submits recommendation.
<u>Monday, October 27</u>	Dean Designee reviews college committee evaluation and shares by close of business with the candidate.
Tuesday, October 28 - <u>Tuesday, November 04</u>	Candidate reviews college committee recommendation and may submit optional response.
Wednesday, November 05 - <u>Tuesday, November 18</u> <i>(Holiday November 11)</i>	College Dean reviews dossier and submits recommendation and shares by close of business with the candidate.
Wednesday, November 19 - <u>Wednesday, November 26</u> <i>(Holiday November 27 - 28)</i>	Candidate reviews college dean recommendation and may submit optional response.
Friday, December 5 - <u>Tuesday, January 20, 2026</u> <i>(Holiday January 19)</i>	University Committee reviews dossiers and shares by close of business with the candidate. Tenured and tenure-earning dossiers receiving unanimous review will bypass university committee review and move immediately to the provost for review. The provost may recycle dossiers back to the university committee for additional review.
Wednesday, January 21 - <u>Monday, January 26</u>	Candidate reviews university committee recommendation and may submit optional response.
<u>Tuesday, January 27</u>	Provost begins full review of dossiers.

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<u>Thursday, April 2</u>	Notification letters distributed to candidates .
TBD – Spring/Summer 2026	Tenure nominations presented to Board of Trustees for approval.