

BOLDED & UNDERLINED DATES ARE HARD DEADLINES

If you have questions about the schedule, please contact Interfolio@ucf.edu



**Faculty
Excellence**

**2026-27 Tenured, Tenure-earning, and Non-tenure Earning,
Clinical, and Research, Assistant Professors and Associate Professors
Promotion & Tenure Schedule**

Date	TASK
February <i>Please refer to College Deadlines</i>	<p>NOTE: External reviewer requests for this cycle will be outside of Interfolio.</p> <p>Departments finalize the list of external reviewers (see UCF Regulations 3.015 and 3.0175 for eligibility and requirements).</p> <p>Candidates must complete the Waiver of Right to View Letters from External Reviewers before external reviewers are contacted.</p> <p>Department Chair/School Director contacts reviewers to confirm willingness to participate.</p> <p>Chair/Director sends review materials to confirmed reviewers.</p> <p>Candidates must not contact reviewers at any point prior to the university receiving the review letter.</p>
June - August	<p>Chair/Director forwards copies of external reviewer letters to candidates who want to view them, as indicated on the candidate’s waiver form.</p>
Monday, July 6 Interfolio Available	<p>Candidates may access Interfolio to begin dossier development.</p> <p>Dossier requirements are available at: Faculty Excellence: Promotion - Assistant and Associate Professors.</p>
<u>Wednesday, August 12</u> <u>HARD DEADLINE</u>	Candidate submits: Dossier

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Date	TASK
Thursday, August 13 - <u>Wednesday, August 19</u>	Department Chair/School Director uploads external reviewer letters in faculty dossier and certifies dossier contents.
Thursday, August 20 - <u>Thursday, September 3</u>	Department Committee reviews dossier and submits recommendation.
Friday, September 4 – <u>Tuesday, September 8</u> <i>(Holiday September 7)</i>	Department Chair/School Director reviews department/unit committee evaluation and shares by close of business with the candidate.
Wednesday, September 9 - <u>Tuesday, September 15</u>	Candidate reviews department/school committee recommendation and may submit optional response.
Thursday, September 17 - <u>Thursday, September 24</u>	Department Chair/School Director reviews dossier and submits recommendation and shares by close of business with the candidate.
Friday, September 25 - <u>Friday, October 02</u>	Candidate reviews department chair/school director recommendation and may submit optional response.
Monday, October 05 - <u>Friday, October 23</u>	College Committee reviews dossier and submits recommendation.
<u>Monday, October 26</u>	Dean Designee reviews college committee evaluation and shares by close of business with the candidate.
Tuesday, October 27 - <u>Tuesday, November 03</u>	Candidate reviews college committee recommendation and may submit optional response.
Wednesday, November 04 - <u>Tuesday, November 17</u> <i>(Holiday November 11)</i>	College Dean reviews dossier and submits recommendation and shares by close of business with the candidate.
Wednesday, November 18 - <u>Monday, November 30</u> <i>(Holiday November 26 - 27)</i>	Candidate reviews college dean recommendation and may submit optional response.
Friday, December 4 - <u>Tuesday, January 19, 2027</u> <i>(Holiday January 18)</i>	University Committee reviews dossiers and shares by close of business with the candidate. Tenured and tenure-earning dossiers receiving unanimous review will bypass university committee

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	<p>review and move immediately to the provost for review.</p> <p>The provost may recycle dossiers back to the university committee for additional review.</p>
<p>Wednesday, January 20 - <u>Monday, January 25</u></p>	<p>Candidate reviews university committee recommendation and may submit optional response.</p>
<p><u>Tuesday, January 26</u></p>	<p>Provost begins full review of dossiers.</p>
<p><u>Thursday, April 1</u></p>	<p>Notification letters distributed to candidates.</p>
<p>TBD – Spring/Summer 2027</p>	<p>Tenure nominations presented to Board of Trustees for approval.</p>