

BOLDED & UNDERLINED DATES ARE HARD DEADLINES

If you have questions about the schedule, please contact facultyexcellence@ucf.edu



Faculty Excellence

REVISED 06/26/2026

2026-27 Tenured, Tenure-earning, and Non-tenure Earning, Clinical, and Research, Assistant Professors and Associate Professors Promotion & Tenure Schedule

Date	TASK
February <i>Please refer to College Deadlines</i>	NOTE: External reviewer requests for this cycle will be outside of Interfolio. Departments finalize the list of external reviewers (see UCF Regulations 3.015 and 3.0175 for eligibility and requirements). Candidates must complete the Waiver of Right to View Letters from External Reviewers before external reviewers are contacted. Department Chair/School Director contacts reviewers to confirm willingness to participate. Chair/Director sends review materials to confirmed reviewers. Candidates must not contact reviewers at any point prior to the university receiving the review letter.
June - August	Chair/Director forwards copies of external reviewer letters to candidates who want to view them, as indicated on the candidate's waiver form.
Monday, July 6 System Available	Candidates may begin uploading materials to their dossier. Dossier requirements are available at: Faculty Excellence: Promotion - Assistant and Associate Professors.
<u>Wednesday, August 12</u> <u>HARD DEADLINE</u>	Candidate submits: Dossier

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Date	TASK
Thursday, August 13 - <u>Wednesday, August 19</u>	Department Chair/School Director uploads external reviewer letters in faculty dossier and certifies dossier contents.
Thursday, August 20 - <u>Thursday, September 3</u>	Department Committee reviews dossier and submits recommendation.
Friday, September 4 – <u>Tuesday, September 8</u> (Holiday September 7)	Department Chair/School Director reviews department/unit committee evaluation and shares by close of business with the candidate.
Wednesday, September 9 - <u>Tuesday, September 15</u>	Candidate reviews department/school committee recommendation and may submit optional response.
Thursday, September 17 - <u>Thursday, September 24</u>	Department Chair/School Director reviews dossier and submits recommendation and shares by close of business with the candidate.
Friday, September 25 - <u>Friday, October 02</u>	Candidate reviews department chair/school director recommendation and may submit optional response.
Monday, October 05 - <u>Friday, October 23</u>	College Committee reviews dossier and submits recommendation.
<u>Monday, October 26</u>	Dean Designee reviews college committee evaluation and shares by close of business with the candidate.
Tuesday, October 27 - <u>Tuesday, November 03</u>	Candidate reviews college committee recommendation and may submit optional response.
Wednesday, November 04 - <u>Tuesday, November 17</u> (Holiday November 11)	College Dean reviews dossier and submits recommendation and shares by close of business with the candidate.
Wednesday, November 18 - <u>Tuesday, December 1</u> (Gift Days November 23 - 25) (Holiday November 26 - 27)	Candidate reviews college dean recommendation and may submit optional response.
Friday, December 4 - <u>Tuesday, January 19, 2027</u> (Holiday January 18)	University Committee reviews dossiers and shares by close of business with the candidate. Tenured and tenure-earning dossiers receiving unanimous review will bypass university committee

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	review and move immediately to the provost for review. The provost may recycle dossiers back to the university committee for additional review.
Wednesday, January 20 - <u>Monday, January 25</u>	Candidate reviews university committee recommendation and may submit optional response.
<u>Tuesday, January 26</u>	Provost begins full review of dossiers.
<u>Thursday, April 1</u>	Notification letters distributed to candidates .
TBD – Spring/Summer 2027	Tenure nominations presented to Board of Trustees for approval.