



**Post-Tenure Dossier Contents
Associate Professors and Professors**

File name in Post-Tenure Faculty Review	Dossier Attachments – Documents to Upload
01_Overview Document	Post-tenure review overview document which includes instructional, research and creative activity, and service statements, use template provided.
02_CV	CV Most <i>current</i> CV on the day you submit your dossier.
03_Annual Assignments	Annual assignments for the five-year review period. <i>Note: Assignments for Summer 2024, Fall 2024, Spring 2025, Summer 2025, Fall 2025, and Spring 2026 will be auto loaded in the Faculty Activity Reporting Vita; all other assignments must be uploaded as PDF.</i>
04_Sabbatical Report	Final report of sabbatical activities if one was taken during the review period. If you did not take a sabbatical during the review period, upload a blank page indicating N/A.
05_Annual Evaluations	Annual Evaluations for the five-year review period. Complete and signed final versions.
06_College Criteria	Current <i>approved</i> college criteria are available at: Promotion and Tenure Criteria .
07_Department Criteria	Current <i>approved</i> department criteria (must be marked approved by Faculty Excellence) are available at: Promotion and Tenure Criteria
08_Annual Evaluation Standards and Procedures	Current <i>approved</i> AESPs (must be marked approved by Faculty Excellence) are available at: Annual Evaluation Standards and Procedures
09_UCF 3.015 Promotion and Tenure of Tenured and Tenure-earning Faculty	Webpage link is provided.
Student Perceptions of Instruction	The Vita automatically pulls in Student Perceptions of Instruction for all courses taught during the five-year review period (including comments).



Faculty Review and Optional Response to Chair Assessment and Dean Evaluation

Faculty should refer to the post-tenure review schedule for the anticipated date for review and optional response of the chair assessment and dean evaluation.

File name in Post-Tenure Faculty Review	Dossier Attachments – PDF Documents to upload
Faculty Response – Chair/Director and Dean	Faculty will have a period of ten business days to review and submit optional response to the chair's assessment and dean's evaluation.