



UNIVERSITY OF CENTRAL FLORIDA
FACULTY EXCELLENCE

Guidelines for Faculty and Administrators on Titles

Rationale: UCF is deliberately blurring traditional discipline lines to tackle some of the most challenging scientific and societal problems. Transdisciplinary discovery of knowledge and transfer of knowledge requires that we recognize both traditional discipline homes as well as problem focused identity.

The purpose of these guidelines is to establish consistency across the university to strengthen our collective impact.

The following guidelines apply to how faculty (both in and out of unit) list their titles in scholarly work, Syllabi, UCF official websites, and faculty UCF official email signatures.

(1) If choosing to list rank, use appropriate rank

- a. Instructor/Associate Instructor/Senior Instructor
- b. Lecturer/Associate Lecturer/Lecturer
- c. Assistant Professor/Associate Professor/Professor
- d. Clinical Assistant Professor/Clinical Associate Professor/Clinical Professor
- e. Research Assistant Professor/Research Associate Professor/Research Professor

(2) Home Department (where tenure or position is held)

- a. Department of XYZ
- b. School of XYZ
- c. Center or Institute
- d. College of XYZ

(3) Other unit if joint appointment is held

(4) Other Identity (Cluster, research group,)

(5) Credentials held with terminal degree discipline*

*If terminal degree is not in the area of home unit then approval should be sought from Dean